

## Harneys Scholarship Programme – Cayman Islands

Harneys awards scholarships to bright and ambitious Caymanian students pursuing a degree, in Cayman or overseas, in a subject that will allow them to pursue a career at Harneys.

For the duration of their scholarship, Harneys' sponsored students are given the opportunity to intern with the firm, gaining valuable insight in a leading global offshore firm. This may include the opportunity to intern both in our Cayman office and our overseas offices, including our industry-leading offices in London and Asia.

### *Legal Scholarships*

Our legal scholarships are offered to students pursuing law degrees, post-graduate conversion courses and post-graduate qualifying courses such as the Professional Practice Course, the Legal Practice Course and the Bar Professional Training Course.

Following successful completion of their studies, Harneys' scholarship students have the opportunity to undertake their Articles (see below) and qualify as attorneys with the Firm.

### *Non-Legal Scholarships*

Our non-legal Scholarships are offered to students pursuing an undergraduate business related degree that will allow them to pursue a career at Harneys in the Cayman Islands.

## Application Checklist

The checklist below will allow you to keep organized while navigating the scholarship application process. Kindly note that all supporting documents must be submitted with the application for it to qualify as a completed application.

- Application Form
- Coloured copy of your passport picture page
- Proof of Cayman Status
- Scholastic Records (e.g. copies of Exam Certificates, Diploma and SAT)
- Personal Statement (see section 1.1)
- Resume
- Completed University Data Form and Supporting Documents
- Two (2) Character references (One Academic & One Personal)

### **Institution & Programme Details**

- Institution letter of acceptance or provisional letter of acceptance
- Degree plan, outlining schedule of courses throughout programme
- Correspondence from the institution regarding successful transfer of credits (*if applicable*)
- Official documentation from college/university stating specific costs per semester
- Projected expenses spreadsheet (attached)

### **Academic Requirements**

- Secondary and Post-secondary schools attended along with transcripts
- SAT scores, ACT scores, International Baccalaureate (IB) results (if applicable)
- Tertiary Transcripts
- Copies of degrees and certificates achieved
- Extracurricular activities/ community service/ awards received.

PERSONAL INFORMATION			
Forenames(s):		Immigration Status:	
Surname:		Cell No:	
Date of birth:		Email Address:	
Physical Address:		Mailing Address:	
Parent/Guardian #1 Name:		Parent/Guardian #2 Name:	
Parent/Guardian #2 Occupation:		Parent/Guardian #2 Occupation	

EDUCATIONAL HISTORY					
School/College	From	To	Subject	Level	Grade

University/College	From	To	Subject	Level	Grade

SCHOLARSHIP RECIPIENT	
Are you or have you ever been the recipient of a scholarship?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please provide details:	

DISCIPLINARY ACTION	
Have you ever been subject to a disciplinary action?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please provide details:	

CONVICTIONS	
Have you ever been convicted of a criminal offence?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please provide details:	

## REGULATORY INFORMATION

Have you had any regulatory action taken against you? Yes  No

If yes, please provide details:

## CREDIT HISTORY

Do you have any outstanding petty debt and/or tax judgments against you? Yes  No

If yes, please provide details:

## HEALTH

Are there any medical conditions, registered disabilities or special requirements to which we should be aware of or need to make adjustments for to enable you to undertake this role?

Yes  No

If yes please provide details:

How many school/working days have you missed through sickness in the past 12 months?

If any over a 1 week period please provide details:

## INSTITUTION AND PROGRAMME DETAILS

University to which you applied:

Proposed Field of Study:

Programme to which you have applied:

Duration of the Course:

Number of years already completed (if any) :

Name, Address, Phone, and Email for University Contact ( Admissions or bursar):

Telephone Number:

## PROJECTED EXPENSES – PER YEAR

Please provide the following information with supporting documents where requested for the scholarship committee’s consideration of your application.

(Please attach details of University Fees)

Select ONE : **ON CAMPUS**       **OFF CAMPUS**       **ONLINE**

ON CAMPUS / OFF CAMPUS / ONLINE COURSES Yearly Projections		
Expense Item	Projected Amounts Needed (US \$)	Supporting Documents Must Be Submitted
<b>Mandatory University Fees</b> <i>(Tuition, Orientation, Medical, etc.)</i>		<b>Supporting Documents must be provided</b>
<b>Rent/ Utilities</b> <b>(Water/Electricity/Telephone)</b> <ul style="list-style-type: none"> <li>On-Campus can include Meal Plan here</li> </ul>		Projected costs to be submitted
<b>Meals/ Food</b> <ul style="list-style-type: none"> <li>Off-Campus Living or where On-Campus Meal Plans are not offered</li> </ul>		Projected costs to be submitted
<b>Books</b>		Projected costs to be submitted
<b>Airfare (Roundtrip Fare)</b> <ul style="list-style-type: none"> <li>1 Roundtrip Fare per annum</li> </ul>		<b>Supporting Documents must be provided</b>
<b>Miscellaneous</b> <ul style="list-style-type: none"> <li>US \$ 120.00 per month paid at the start of each term</li> </ul>		Projected costs to be submitted
<b>Total Projected Expenses for 1 Year</b>		

## REFERENCES

As part of the scholarship application process we require two (2) references, one of which can be a professional or academic reference, and the other a personal reference from persons that have known you for at least two (2) years. The enclosed reference must be submitted with your application.

Referee 1		Referee 2:	
<b>Contact Name:</b>		<b>Contact Name:</b>	
<b>Tel no:</b>		<b>Tel no:</b>	
<b>Address:</b>		<b>Address:</b>	
<b>Email address:</b>		<b>Email address:</b>	

**PERSONAL STATEMENT**

1.1 In a brief statement describe why you are the best candidate to be awarded a Harneys scholarship.

*(Attach resume)*

## DECLARATION

I hereby declare that the information provided is, to the best of my knowledge, true and that no material facts have been omitted. I understand that any false statements or the withholding of any relevant information may lead to my application being rejected at any stage or termination of my scholarship.

I also consent to the processing of my personal data (both generally and specifically disclosed under the sections headed “Convictions”, “Health” and “Regulatory Action”) by Harneys for the purpose of considering my application for employment.

Signature: <i>(Applicant)</i>	Date:
Signature: <i>(Parent or Guardian if under 18 years of age)</i>	Date:

Please return your completed form to:-

HR Department  
 Harneys  
 Harbour Place  
 103 South Church Street  
 George Town  
[scholarshipscayman@harneys.com](mailto:scholarshipscayman@harneys.com)

Cayman Islands

*You may use extra sheets of paper to provide further information or attach a CV, however a CV should not be used as a substitute. We welcome applications from appropriately qualified and experience applicants, regardless of gender, marital status, age, religion, disability and ethnic origin or race.*

For official use only – Do not write in this space!			
Date Application received:		Application Completed:	YES          NO
Interview (Date):		Approved by:	
Evaluated by Panel:		Reason Applicant has not been recommended:	
Recommended or Deferred?			